

# **FINCH SEAMAN ENFIELD GROUP LIMITED**

## **HEALTH AND SAFETY POLICY**

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### **HEALTH & SAFETY POLICY STATEMENT**

#### **LEGAL UNDERTAKING**

The Directors of Finch Seaman Enfield Group Limited have produced this Health and Safety Policy which defines the Company's general objectives, organisation and arrangements in the field of Health and Safety.

In accordance with its duty under Section 2(3) of the Health and Safety at Work, etc., Act 1974, and in fulfilling its obligations to both employees, visitors, neighbours, contractors and the general public who may be affected by its activities, the Company has produced the following statement of policy in respect of Health and Safety, welfare and environmental concerns.

It is the aim of Finch Seaman Enfield Group Limited, so far as is reasonably practicable, to ensure that:-

1. The working environment of all employees is safe and without risks to Health and that adequate provisions are made with regard to the facilities and arrangements for their welfare at work.
2. The provision and maintenance of equipment and systems of work are safe and without risks to Health.
3. That persons who are not in our employ, who may be affected by our activities, are not exposed to risks to their Health and Safety.
4. Information, instruction, training and supervision is provided, as necessary, to secure the Health and Safety at work of all employees.
5. Arrangements for the use, handling, storage and transportation of articles and substances for use at work are safe and without risk to Health.
6. Adequate information is available with respect to articles and substances used at work, detailing the conditions and precautions necessary, to ensure that when properly used, they present no risks to Health or Safety.
7. There is suitable provision for the safe access and egress, to and from, all working areas.

The Directors have direct concern for this policy and afford Health and Safety matters equal priority to other management functions within the Company.

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Finch Seaman Enfield Group Limited's employees are reminded of the legal requirement to ensure that the Company's Health and Safety Policy is observed. In particular, they are required:

1. To take reasonable care for their own Health and Safety at work and of those who may be affected by their actions, or by their neglect.
2. To co-operate with their employer to ensure that any duty, or requirement, for Health and Safety, imposed upon their employer by law, is performed, or complied with.
3. Not to intentionally, or recklessly, interfere with, or mis-use, anything provided in the interest of Health, Safety, or Welfare.

### Specific Objectives are:-

- a) To prevent injury to persons associated with the Company's operations, damage to property and the consequent waste of resources.
- b) To provide protective equipment where it is necessary, or for which there are legal requirements.
- c) To provide an ongoing safety training programme for all employees appropriate to their responsibilities and tasks.
- d) To appoint a Safety Officer to make regular inspections of all work places, who will make recommendations to improve standards of safety, evolve procedures and give guidance on health and safety matters.
- e) To ensure accurate reporting and investigation of accidents with a view to analysis of causes and review of procedure.
- f) To review and update the Policy annually.

The Company considers the implementation of this policy to be a function of prime importance; it looks to its Operational Supervisors at all levels to ensure that the Company's policy is carried out by all employees.

Signed for and on behalf of  
Finch Seaman Enfield Group Limited



Mr David Bisset  
Managing Director

Date: 1st October 2008

Review Date: October 2009

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## **HEALTH AND SAFETY POLICY STATEMENTS**

### **COSHH POLICY STATEMENT**

The Company understands its responsibilities under the Control of Substances Hazardous to Health Regulations 2005 and is taking all necessary steps to ensure that it complies fully. The Supervisors have responsibility for ensuring that the risks are assessed, recorded, minimised and documented.

### **TRAINING POLICY STATEMENT**

The Company will maintain appropriate standards for Health and Safety as they relate to employees and others affected by the Company's activities by ensuring that all employees and others affected by those activities are informed of those standards through effective training and communication.

### **FINANCIAL PROVISION STATEMENT**

Finch Seaman Enfield Group Limited is fully committed to running their business and their premises so that they comply with all aspects of Health and Safety laws and regulations.

The management of Finch Seaman Enfield Group Limited have, therefore, agreed that sufficient funds will be made available every year to ensure that this commitment is able to be fully and properly implemented.

### **FIRE PRECAUTIONS POLICY STATEMENT**

The Company will maintain a proactive approach to fire prevention in the foundry and the offices by carrying out regular inspections of the premises.

The intention of this is to ensure that both the risk of fire and the risks arising from fire are minimised as far as practicable in order to comply with the relevant legislation.

### **WORKING AWAY FROM COMPANY PREMISES POLICY STATEMENT**

Where Company employees have to work away from the Company's premises, either alone or accompanied, a safe system of work shall be provided which, so far as is reasonably practicable, ensures their Health and Safety.